

Cape Winelands District Municipality

IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

For the Financial Year 1st July 2017 to 30th June 2018

BACKGROUND

This report is in compliance with Regulation 6(2)(a)(i) of the Supply Chain Management Regulations¹ on the implementation of the Supply Chain Management Policy of the Cape Winelands District Municipality. The purpose of the report is to assist and strengthen Council's oversight role in the execution thereof. Furthermore, it must be made public in accordance with Section 21A of the Municipal Systems Act, 2000 on an annual basis.

POLICY

The Supply Chain Management Policy was initially adopted on 23 January 2006 and revised for a third time on 25 May 2017. It is fully compliant with National Treasury's prescripts. It has been advertised numerously and is available on Council's website.

ACTIONS/PROCEDURES GIVING EFFECT TO POLICY IMPLEMENTATION

The Constitution of the Republic of South Africa, 1996 addresses this issue in section 217. When an organ of state in the national, provincial or local sphere of government, or any other institution identified in national legislation, contracts for goods or services, it must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective.

To give orderly effect to the above the Supply Chain Management processes are categorised in;

- (a) Demand management
- (b) Acquisition management
- (c) Logistics management
- (d) Disposal management
- (e) Performance management
- (f) Other matters

(a) Demand management

Demand management requires timely planning and a management process that will ensure that all goods and services which are required are quantified, budgeted for and delivered in a timely and effective manner at the right locations and at the critical delivery dates. These goods and services must be of appropriate quality, quantity at a fair cost.

Furthermore, the required specifications must ensure that needs are met.

In order to further enhance the demand planning process, an annual procurement plan has been designed for implementation during the coming financial year. The final target dates for each project were determined with Council's approval of the final

¹ Supply Chain Management Regulations: National Treasury General Notice 868, Gazette no. 27636 dated 30 May 2005.

budget. Senior managers are accountable to ensure that the procurement process commences as per the target dates. Information is available in the financial system.

Specifications are unbiased and advertised in order to promote the five pillars of procurement as set out in the Constitution. It ultimately ensures that the needs are addressed effectively.

(b) Acquisition management

The system of acquisition management must ensure the following:

- (i) That goods and services are only procured in accordance with authorised processes;
- (ii) That expenditure on goods and services are incurred in terms of an approved budget as per section 15 of the Municipal Finance Management Act (Act 56 of 2003);
- (iii) That the threshold values for different procurement processes are complied with;
- (iv) That bid documentation, evaluation and adjudication criteria and general conditions of contract are in accordance with any applicable legislation; and
- (v) That any Treasury guidelines on acquisition management are properly taken into account.

The procurement process is centralised. This is essential to ensure that all requests for quotations are actioned by the Supply Chain Management Unit which controls and manage compliance with the different thresholds of procurement. It must also combat the deliberate splitting of orders into smaller parts merely to avoid complying with the thresholds. Requests for competitive bids (in excess of R 30,000) and awards made are advertised on the municipal notice boards, website and in the press if more than R 200,000.

To give effect to the above, a coding system, by range (SCM Regulation 12) of procurement and value, was developed to control, manage and report on acquisitions.

A summary of the different categories of acquisitions made for the period is attached as **Annexure "A1"**.

Bid committees: The following table details the number of bid committee meetings held for the year under review:

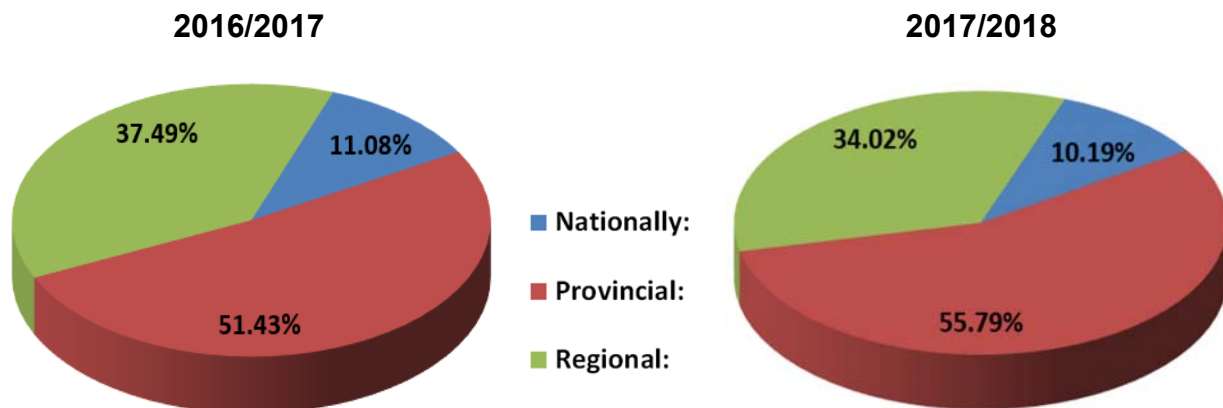
	Bid Specification Committee				Bid Evaluation Committee				Bid Adjudication Committee			
	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes
TENDERS: > R200,000												
1st Quarter	3	20	3	3	3	25	3	3	4	20	4	4
2nd Quarter	2	20	2	2	2	9	2	2	5	29	5	5
3rd Quarter	4	17	4	4	2	15	2	2	2	16	2	2
4th Quarter	5	25	5	5	4	18	4	4	4	17	4	4
TOTAL	14	82	14	14	11	67	11	11	15	82	15	15

Formal written price quotations: (R 30,001 - R 200,000) The following table details the number of formal written price quotations that were evaluated and awarded in the year under review:

FORMAL WRITTEN PRICE QUOTATIONS: R30,001 - R200,000	Evaluated & Awarded
1 st Quarter	27
2 nd Quarter	19
3 rd Quarter	12
4 th Quarter	22
TOTAL	80

Municipalities must report to National Treasury on all acquisitions in excess of R 100,000 on a monthly basis. Information is captured and approved directly on their CRA System. **Annexure "A3"** is a list of awards made.

Geographical expenditure:



Awards made to companies according to their Broad-Based Black Economic Empowerment (B-BBEE) level of contribution

As from 1st April 2017, the new Preferential Procurement Regulations, 2017 came into effect. The threshold value between the 80/20 and the 90/10 applications increased from R 1m to R 50m. It's also now prescriptive on issues such as cancellation, sub-contracting and market-related pricing.

The B-BBEE status level of contribution means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act. The scoring is done by an accredited institution. Auditors are no longer allowed to issue certificates. The scorecard contains elements such as ownership, management control, employment equity, skills development, procurement, enterprise development and socio economic development. A score is then calculated as prescribed by the B-BBEE Act and the Codes of Good Practice, which places the supplier on a certain B-BBEE level. Each level earns a supplier a certain number of B-BBEE points which they can claim when bidding for goods and services above a value of R 30 000 (incl VAT). New regulations passed on 06 May 2015 provides that EMEs (Exempted Micro Enterprises) and QSEs (Qualifying

Small Enterprises) can obtain eligibility by producing their own B-BBEE certificates in the form of a sworn affidavit.

Break down of procurement to illustrate values spent with B-BBEE compliant suppliers:

Level & Points i.r.o the 90/10 & 80/20 categories		Number of Qualifying Suppliers		Value spent		% of Total	
		2016/2017	2017/2018	2016/2017	2017/2018	2016/2017	2017/2018
Level 1	10/20	90	92	33 365 645.00	35 763 318.80	20.94%	24.28%
Level 2	9/18	38	31	23 057 575.19	16 151 592.69	14.47%	10.97%
Level 3	6/14	25	19	19 388 879.73	12 596 307.58	12.17%	8.55%
Level 4	5/12	56	54	8 545 600.20	15 304 723.10	5.36%	10.39%
Level 5	4/8	2	4	100 275.18	1 276 034.51	0.06%	0.87%
Level 6	3/6	1	2	439 242.48	374 360.69	0.28%	0.25%
Level 7	2/4	4	2	319 085.77	368 852.47	0.20%	0.25%
Level 8	1/2	11	12	28 678 582.71	20 684 639.08	18.00%	14.04%
No Status		319	289	45 457 530.71	44 770 727.44	28.52%	30.40%
Totals		546	505	159 352 416.97	147 290 556.36	100.00%	100.00%

Appeals by aggrieved bidders: Regulation 50(4)(b)

No successful appeals were lodged by aggrieved bidders for the period under review.

Deviations from normal procurement processes

(i) Regulation 36(1)(a) Deviations (Sole provider, impractical, impossible, etc.)

Regulation 36 refers to acquisitions made in exceptional cases when it is impractical or impossible to follow the official procurement processes. Typical circumstances may be in case of an emergency, if such goods or services are produced or available from a single provider only, such as agents, special works of art or historical objects where specifications are difficult to compile and/or the acquisition of animals for zoos.

For the year under review, the total deviations approved by the Accounting Officer and or his delegated authority amounted to R 9,316,907 compared to the previous year's figure of R 7,105,009. This represents an increase of 31.13%. It is noted that deviation values fluctuate during each period and will not necessarily reflect the same patterns. However, long-term contracts are included in the total. The table and chart on page five indicates the volumes and values of instances, per category.

See illustration below for the deviations which occurred in the year under review. Full details thereof can be analysed in the quarterly reports as submitted to Council during the year. All instances of this nature are disclosed and included in the annual financial statements.

(ii) Regulation 16(c) and 17(1)(c) Deviations

In the acquisition process it is not always possible to obtain three responsive quotations. If it is in respect of written quotations, regulation 16(c) for a value R 2001 to R 10,000 complies, namely; the reasons must be recorded and reported quarterly to the accounting officer or another official designated by the accounting officer. For formal written price quotations, regulation 17(1)(c) for a value R 10,001 to R 200,000 complies, namely; the reasons must be recorded and approved by the chief financial officer or an official designated by the chief financial officer. In this instance the accounting officer must record the names of the potential providers and their written quotations.

In the 2012/2013 audit, the Auditor-General was of the opinion that the municipality did not demonstrate that it did its best to obtain three quotations and/or did not give sufficient reasons for the deviations. This was rectified with improved procedures that satisfied the Auditor-General in the previous audits. The total for 2017/2018 amounted

to R 7,301,561.72 in relation to R 13,455,135.29 reported in the 2016/2017 financial year. Despite the renewed efforts, the results reflect an improvement for the current year. The illustration below can be scrutinised to identify problematic areas.

It must be noted that 124, to the value of R 4,809,823.16 of the 345 instances were advertised on the municipality's notice boards and webpage. It represents 35.94% of the transactions and 65.87% of the value.

ILLUSTRATED VALUES

Commodity Description April to June 2018	REG.16(c) < 3 Written Quotations		REG.17(1)(c) < 3 Written Quotations		DEV- REG.36(1) (a)(v) Impractical		DEV- REG.36(1) (a)(ii) Longterm Contracts		DEV- PPFPA SEC.2(1)(f) Not Lowest Quote		Other Organs of State		DEV- REG.36(1) (a)(ii) Sole Supplier		TOTALS	
	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value
AGENTS: SPECIALISED EQUIPMENT													13	358 806	13	358 806
ALIEN PLANT ERADICATION									12	191 018					12	191 018
ALIEN PLANT ERADICATION (CWDM)			8	426 649											8	426 649
ALIEN PLANT ERADICATION (WFW)			30	533 107											30	533 107
AUDITOR GENERAL											14	5 594 793			14	5 594 793
BREAKFAST/LUNCH/SUPPER-OTHER	18	120 054	6	92 592											24	212 646
BUILDINGS - CONSTRUCTION			1	53 815											1	53 815
BUILDINGS - MAINTENANCE			9	737 818											9	737 818
CELL PHONE - SERVICE CHARGES							30	59 059							30	59 059
CLEANING SERVICES			2	4 064											2	4 064
COLLECTIVE AGREEMENTS											18	83 551			18	83 551
COMMUNICATION CENTRE							15	70 242							15	70 242
COMPUTER - DESKTOP - NEW			2	23 150											2	23 150
CONSULTANTS - PROFESSIONAL SERVICES			13	489 255	2	103 488						23	809 259	38	1 402 001	
EDUCATIONAL/SOCIAL/RECREATION			1	22 230											1	22 230
EQUIPMENT - ELECTRONIC/RADIO/Etc.			11	462 881											11	462 881
EQUIPMENT - OTHER	1	6 670	16	632 343											17	639 013
GARNISHING ORDERS											89	68 892			89	68 892
GRANTS & DONATIONS											1	100 000			1	100 000
HOTEL BOOKINGS - LOCAL			8	220 824	7	16 786									15	237 610
INTERNET CONNECTION			7	179 550									7	85 159	14	264 709
IT RELATED GOODS & SERVICES			1	22 800							13	2 049 351			14	2 072 151
LICENSING - VEHICLES											190	31 341			190	31 341
MEDIA: NEWS PAPERS/MAGAZINES/Etc.											55	2 030	3	7 160	58	9 190
MEDICAL: TREATMENT	2	11 728			1	3 100									3	14 828
MISCELLANEOUS	16	80 342	7	384 513	1	57 793					31	5 035 632	4	18 340	59	5 576 620
OFFICE EQUIPMENT			2	56 458											2	56 458
OFFICE FURNITURE			18	332 527											18	332 527
PHOTOCOPY MACHINES							11	1 471 869							11	1 471 869
POSTAL & PACKAGING SERVICES											9	6 540			9	6 540
PRE-PAY ELECTRICITY											3	29 740			3	29 740
PRINTING & PUBLICATIONS	5	33 068	4	102 318											9	135 386
PROTECTIVE CLOTHING	1	7 437			2	5 600									3	13 037
REGISTRATION FEES: SEMINARS/Etc.											1	5 000	13	159 090	14	164 090
RENEWAL: SOFTWARE LICENSE	1	6 360											9	1 809 019	10	1 815 379
RENTAL - FIXED PROPERTY											13	44 348			13	44 348
RENTAL - OTHER	11	57 675			12	39 508									23	97 183
RENTAL EXHIBITION SPACE											1	199 989	4	206 495	5	406 484
RENTAL: PORTABLE CHEMICAL TOILETS	1	9 998													1	9 998
REPAIRS: OTHER (ELECTRONIC/MECH/Etc.)			2	238 950	2	17 079									4	256 029
REPAIRS: ROAD RELATED DAMAGES					1	1 905									1	1 905
SECURITY SERVICES			17	5 959											17	5 959
SERVICE LEVEL AGREEMENTS													31	747 334	31	747 334
SERVICES - ELECTRICAL											54	2 465 587			54	2 465 587
SERVICES - RATES & TAXES											30	2 203 945			30	2 203 945
SERVICES - REFUSE REMOVAL											36	79 742			36	79 742
SERVICES - SEWERAGE											35	86 252			35	86 252
SERVICES - SPECIFIC SUPPLIER													1	17 571	1	17 571
SERVICES - TELEPHONE											10	3 681 355			10	3 681 355
SERVICES - WATER											46	633 622			46	633 622

Continue

Commodity Description April to June 2018	REG.16(c) < 3 Written Quotations		REG.17(1)(c) < 3 Written Quotations		DEV- REG.36(1) (a)(v) Impractical		DEV- REG.36(1) (a)(ii) Longterm Contracts		DEV- PPPFA SEC.2(1)(f) Not Lowest Quote		Other Organs of State		DEV- REG.36(1) (a)(ii) Sole Supplier		TOTALS	
	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value
SERVICING OF EQUIPMENT BY AGENT					36	691 412									36	691 412
SINGLE PROV. SABC & OTHER COMM.											1	5 699			1	5 699
SOFTWARE & SUPPORT							4	7 920					61	1 860 534	65	1 868 454
SOFTWARE (SPECIFIC)			5	65 263									3	216 321	8	281 584
STRIP & REPAIR WORK - ELECTRONIC/Etc.					8	69 604									8	69 604
STRIP & REPAIR WORK - MECHANICAL/Etc.													1	5 402	1	5 402
SUBSCRIPTIONS - LEGAL					7	156 759									7	156 759
TOLL FEES											12	21 111			12	21 111
TOURISM PROJECTS / EXPOS											1	172 000	1	114 000	2	286 000
TRAINING (SPECIFIC)	3	25 390	16	757 199									4	80 987	23	863 577
TRANSLATION SERVICES			1	135 000											1	135 000
TRANSPORT/DELIVERIES & STORAGE	2	14 820	1	16 818											3	31 638
TRANSPORT: PUBLIC	69	360 600	25	520 150											94	880 750
VEHICLE - PARTS			2	51 186											2	51 186
VEHICLE - REPAIRS-MECH./SERVICE													3	49 307	3	49 307
Grand Total	130	734 142	215	6 567 420	79	1 163 033	60	1 609 090	12	191 018	663	22 600 521	181	6 544 784	1340	39 410 007

See Annexure "A1" for a breakdown of all procurement processes for the year under review.

(c) Logistics management

The system of logistics management must ensure the following:

- (i) Monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- (ii) Setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- (iii) Placing of orders for all acquisitions other than those from petty cash;
- (iv) Before payment is approved, certification by the responsible official that the goods and services has been received or rendered on time and is in accordance with the order, general conditions of contract, specifications applicable and that the price charged is as quoted in terms of a contract;
- (v) Appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- (vi) Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

(d) Disposal management

The system of disposal management must ensure the following:

- (i) Immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;

- (ii) movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous;
- (iii) Immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;
- (iv) All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed; and
- (v) Where assets are traded in for other assets, the highest possible trade-in price is negotiated.

The municipality is complying with section 14 of the MFMA which deals with the disposal of capital assets.

(e) Performance management

The SCM policy requires that an internal monitoring system be established and implemented in order to determine, on the basis of retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

Various assessments by Provincial Treasury's SCM section, of which the latest evaluation was from 9th to 11th July 2014, and external consultants has indicated that the municipality's processes and procedures are in line with legislative requirements. Specific attention is given to *inter alia*, the following aspects;

- (i) Compliance with chapter 11 of the Municipal Finance Management Act (Act 56 of 2003);
- (ii) Adherence to bid committee structures as stipulated in the Supply Chain Management regulations of 2005 and the Cape Winelands District Municipality's Supply Chain Management Policy;
- (iii) The applicable sections relating to points scoring and the evaluation of bids in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000 and regulations);
- (iv) Compliance with the code of conduct for Supply Chain Practitioners and Bid Committee Members; and
- (v) To propose improvements to the bid committee system and process.

(f) Other matters

Advertisements in the press

Advertisement costs of R 362,845.79 were incurred in the procurement process for this financial year in relation to R 322,620.10 in the previous financial year.

CIDB – Construction Industry Development Board

Municipalities are required to advertise, register and maintain all contracts of a construction nature in excess of R 200,000 on the CIDB web page.

AWARDS FOR THIS PERIOD:

	CONTRACT NUMBER	AWARDED TO	DESCRIPTION	VALUE
1	T2017/066A	W & S AIR CONDITIONING	REPAIR, SERVICING AND MAINTENANCE OF AIR CONDITIONERS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	194 240.00
2	T2017/066B	VRIES AIR CONDITIONING & REFRIGERATION	REPAIR, SERVICING AND MAINTENANCE OF AIR CONDITIONERS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	461 370.00
3	T2017/067	MEYER ELECTRICAL & CONSTRUCTION	PLUMBING REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	487 977.00
4	T2017/068A	MEYER ELECTRICAL & CONSTRUCTION	ELECTRICAL REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	901 215.60
5	T2017/068B	SIMOC CONSTRUCTION	ELECTRICAL REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	101 575.00
6	T2017/085	EVERGREEN CONSTRUCTION CC	CONSTRUCTION AND REHABILITATION OF MULTI-PURPOSE COURTS IN THE RURAL AREA OF CAPE WINELANDS DISTRICT MUNICIPALITY	1 290 753.53
7	T2017/049	AMS CIVILS (PTY) LTD	PAVING CWDM OFFICE, CERES	294 272.76
8	T2017/048	JDK CIVILS AND BUILDING CC	PAVING AT CWDM FIRE STATION, WORCESTER	293 345.00
9	T2017/050	VRIES AIR CONDITIONING & REFRIGERATION	SUPPLY AND INSTALLATIONS OF AIR CONDITIONERS AT CWDM OFFICES	436 250.00
10	T2017/093	C BAR LANDSCAPING	DEVELOPMENT OF SPORT FIELD AT WP LOOTS PRIMARY SCHOOL, WOLSELEY	291 455.14
11	T2017/095	QWAKA CONSTRUCTION CC	CONSTRUCTION OF CLUBHOUSE AT ANGORA AND GROENBERG IN THE RURAL AREA OF CAPE WINELANDS DISTRICT MUNICIPALITY	1 279 080.00
12	T2017/081	RE A LE TAMISA TRADING & PROJECTS CC	CAPE WINELANDS URBAN SCHOOLS INFRASTRUCTURE IMPROVEMENTS, PHASE 1	7 305 198.95
13	T2017/046	PANCARE PROPERTY SERVICES CC	UPGRADE PERSONNEL QUARTERS, CWDM FIRE STATION, STELLENBOSCH	651 056.62
TOTAL:				13 987 789.60

Tenders and quotations evaluated on performance

Suppliers are evaluated on work performed or goods supplied for functionality, quality and performance. To evaluate the supplier a document is prepared and issued, in respect of the previous six months, to the relevant official who initiated the acquisition. The following documents were issued and submitted as indicated.

Relevant Department/Division	Tenders		Quotations	
	2016/2017	2017/2018	2016/2017	2017/2018
COMMUNITY DEVELOPMENTAL SERVICES	9	11	10	20
CORPORATE SERVICES	17	16	4	10
FINANCIAL	5	2	2	2
LOCAL ECONOMIC DEVELOPMENT	5	2	0	3
ENGINEERING	54	26	26	30
GOVERNANCE	0	0	0	0
MUNICIPAL MANAGER	0	1	1	1
RURAL & SOCIAL DEVELOPMENT	2	2	0	10
Grand Total	92	60	43	76

By-Annual performance:

The evaluation is objective and based on five performance areas as indicated on page 9;

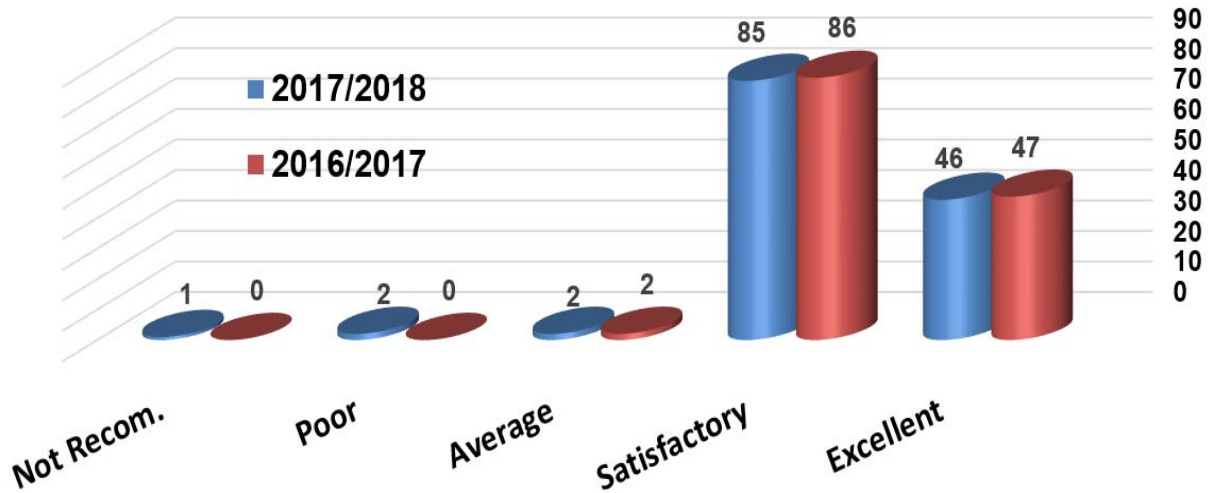
The contract manager is responsible for the evaluation, but in the event that the supplier is rated lower than 18 points out of a possible of 25 (72%), he/she must be consulted and when agreed on the final rating, sign the evaluation document as proof of consultation.

SUPPLIER PERFORMANCE ASSESSMENT					
Performance area	Ranking				
Project management and control	<ul style="list-style-type: none"> ➢ Non existent or inadequate project management ➢ No evidence of formal controls in place 	<ul style="list-style-type: none"> ➢ Project manager identified ➢ Simple project plan in place, no evidence of update/use ➢ Reliance on individuals rather than process ➢ Haphazard controls 	<ul style="list-style-type: none"> ➢ Project manager and team identified ➢ Project plan in place but limited evidence of update/use ➢ Project team managed through meetings – no use of tools ➢ Inconsistent change control 	<ul style="list-style-type: none"> ➢ Project manager has formal ownership of project and team ➢ Single point of accountability for decisions ➢ Formal project management processes followed ➢ Rigorous change control 	<ul style="list-style-type: none"> ➢ Full and accountable project management process ➢ Detailed and controlled processes ➢ Full visibility of progress, issues and changes
Score	1	2	3	4	5
Communications	<ul style="list-style-type: none"> ➢ Difficult to contact or obtain a response ➢ Evidence of poor internal communications ➢ Response regularly inadequate 	<ul style="list-style-type: none"> ➢ Regular communications but often incomplete ➢ Response to queries inconsistent ➢ Reactive 	<ul style="list-style-type: none"> ➢ Fairly rapid response to queries ➢ Generally complete responses, but clarification often required 	<ul style="list-style-type: none"> ➢ Effective communications and relationships ➢ Generally proactive and complete responses ➢ Little clarification required 	<ul style="list-style-type: none"> ➢ Excellent, open relationship ➢ Complete response to queries ➢ Pro-active and anticipates issues
Score	1	2	3	4	5
Flexibility	<ul style="list-style-type: none"> ➢ Inflexible and reliant on contract 	<ul style="list-style-type: none"> ➢ Some willingness to be flexible, but only short-term 	<ul style="list-style-type: none"> ➢ Willing to be flexible around project demands over medium term 	<ul style="list-style-type: none"> ➢ High degree of flexibility around project and contract matters 	<ul style="list-style-type: none"> ➢ Completely open and flexible – joint partnering arrangement focused on project
Score	1	2	3	4	5
Capability	<ul style="list-style-type: none"> ➢ Inadequate capability ➢ Consistently missing critical deadlines or milestones ➢ Multiple design or production errors 	<ul style="list-style-type: none"> ➢ Poor capability ➢ Some missing of critical deadlines or milestones ➢ Design or production errors not satisfactory 	<ul style="list-style-type: none"> ➢ Satisfactory capability ➢ Almost no missing of critical milestones or deadlines ➢ Design or production errors not critical 	<ul style="list-style-type: none"> ➢ Good capability ➢ No missing of critical milestones or deadlines ➢ Virtually no design or production errors 	<ul style="list-style-type: none"> ➢ Excellent capability ➢ No missing of any project milestones or deadlines ➢ No design or production errors
Score	1	2	3	4	5
Delivery	<ul style="list-style-type: none"> ➢ Frequently capacity constrained resulting in significant schedule problems ➢ Expediting regularly required 	<ul style="list-style-type: none"> ➢ Some capacity constraints with some impact on schedule ➢ Some expediting required 	<ul style="list-style-type: none"> ➢ Generally unconstrained and able to meet schedule ➢ Limited expediting required 	<ul style="list-style-type: none"> ➢ Regular deliveries on schedule ➢ Limited capacity to reschedule to meet project changes ➢ Little or no expediting required 	<ul style="list-style-type: none"> ➢ Established track record of deliveries ➢ Capacity to reschedule to meet project changes ➢ No expediting required
Score	1	2	3	4	5

NB: Where the specific category does not apply to the relevant evaluation or supplier, a rating of four (4) must be applied.

Evaluation Matrix: 01-05 = NOT RECOMMENDED; 06-10 = POOR; 11-15 = AVERAGE; 16-20 = SATISFACTORY; 21-25 = EXCELLENT

Performance of suppliers evaluated: Number of evaluations / Performance



Performance per category – improvement/deterioration on previous quarter:

Perf. Level	Category	2016/2017		2017/2018		Movement (Evaluation must be objective per category)	
		# of Evaluations	% of Category	# of Evaluations	% of Category		
1	Not Recom.	0	0.00%	1	0.74%	0.74%	Deterioration
2	Poor	0	0.00%	2	1.47%	1.47%	Deterioration
3	Average	2	1.48%	2	1.47%	0.01%	Improvement
4	Satisfactory	86	63.70%	85	62.50%	1.20%	Deterioration
5	Excellent	47	34.82%	46	33.82%	0.99%	Deterioration
Total:		135		136			

Officials must not be encouraged to give higher points just to achieve an artificially high performance level. Therefore, the two top levels should follow a natural cause and attention must be given to the lower three. To achieve better results officials are encouraged to engage with poor performing suppliers to capacitate better performance. Appropriate contract management will reduce unnecessary performance problems.

Transactions concluded with - “People in the Service of the State”

The Supply Chain Management Regulation 44 prohibits awards to persons in the service of the state and may not make any award to a person;

- (a) who is in the service of the state;
- (b) if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or
- (c) who is an advisor or consultant contracted with the municipality or municipal entity.

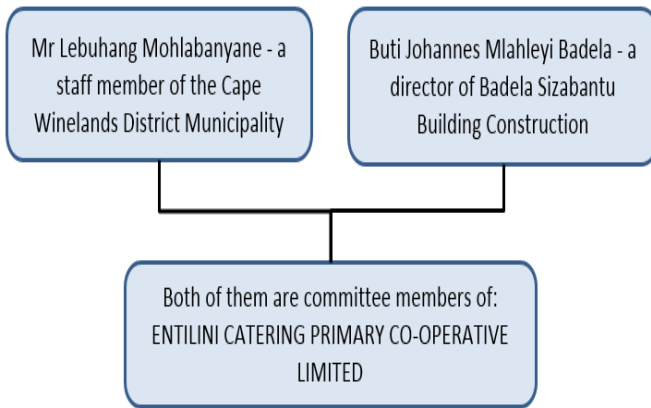
No instances were investigated or recommended to Council, by the Municipal Public Accounts Committee (MPAC) for write-off in the year under review.

Transactions concluded with - “Close family members of persons in the service of the state”

The Supply Chain Management Regulation 45 does not prohibit awards to persons who have close family members working in the service of the state, but municipalities must disclose all amounts dispensed in excess of R 2,000. See **Annexure “A4”**.

Benefits received in terms of the Local Government: Municipal Systems Act 32 of 2000 – Schedule 1 sec 5(2) & Schedule 2 sec 5(1)

In addition to regulation 45, a councillor or staff member of a municipality who, or whose partner or business associate acquired or stands to acquire any direct benefit from a contract concluded with the municipality must declare it. In layman’s terms it can be referred to as an indirect or third party relationship/association. See the illustration on page 11 and **Annexure “A5”** for identified instances.



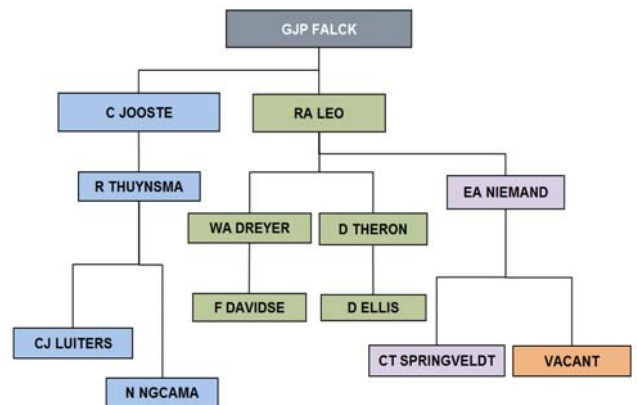
By association: (External)

An association is established when two or more individuals are connected through the same common purpose, e.g. committee members. If one of the members is a councillor or official and another member is a supplier of the municipality, an association is established, and must be declared by that councillor or official.

Staff component

The following officials are currently directly involved with the Supply Chain Management processes.

POST NAME	EMPLOYEE
Deputy Director: Supply Chain Management	GJP Falck
Senior Buyer	C Jooste
Senior Supply Chain Management Officer	R Thuynsma
Principal Clerk: Procurement	CJ Luiters
Procurement Clerk	N Ngcama
Manager: Supply Chain Management	RA Leo
Senior Storekeeper/Buyer	D Theron
Storekeeper/Buyer	D Ellis
Senior Storekeeper/Buyer	WA Dreyer
Storekeeper/Buyer	F Davidse
Senior Administrator: Quotations & Tenders	EA Niemand
Chief Clerk: Supplier/Database Administration	CT Springveldt
Chief Clerk: Supplier/Database Administration	Vacant:



Supplier database

National Treasury's Web Based Central Supplier Database (CSD) was implemented through Circular No. 81 dated 18 March 2016 came into effect on 1st July 2016. Council adopted this circular as per C.14.6 of 28 April 2016. Provincial Treasury is rolling out the program and facilitates communication with National Treasury.

There are still unresolved compliance issues on which National Treasury must issue instructions; e.g. National and Provincial spheres, on which the CSD was designed, do not apply the same legislation as Local Authorities. For municipalities to comply with its legislation, the following issues must still be addressed. National Treasury indicated in the circular that the following aspects are work-in-progress and further information will be provided once systems have been upgraded after consultation with relevant stakeholders:

- BBEE Status
- CIDB
- Municipal Account status

For the interim it is therefore the responsibility of the municipality to continue with verification of any listing criteria which are not currently validated by CSD, for instance, proof of municipal accounts.

One aspect that National Treasury did not address in its circular is the "declaration of interest" by owners/partners/members/directors/shareholders which municipalities must obtain. The CSD do record all individuals that are listed on the Companies and Intellectual Property Commission's (CIPC – Registrar of Companies) database and verify their status in respect of "Restricted Suppliers" and "People in the service of the state". National treasury collects details of all officials in government departments and municipalities and verifies it against individuals on the CSD. However, not all parastatals may be covered to date.

Currently, the system providers (SAMRAS) in conjunction with National Treasury are busy to develop a "seamless" integration process where data can be updated directly from the CSD into the municipality's system. Details have not been rolled out. Considering the fact that National Treasury does not take any responsibility for data that they obtain from other parastatals, SARS, CIPC, etc., the municipality should not allow any data to be populated to its Supplier database.

National Treasury rolled out this CSD as a "ONE-AND-ONLY" database for the whole of the country. It confuses suppliers because municipalities still require documents to do its own accreditation.

A very important point to take notice of is that National Treasury made registration on the CSD mandatory with the following clause in its circular:

"With effect from 1 July 2016, Municipalities and Municipal Entities must use the CSD supplier number starting with (MAAA) which is auto generated by the Central Database System after successful registration and validation of the prospective provider as mandatory requirement as part of listing criteria for accrediting prospective provider in line with Section 14(1)(b) of the Municipal Supply Chain Management Regulations".

It implies that the municipality must still maintain a Supplier Database and accredit its suppliers. No SOP (Standardised Operating Procedure) has been issued to give more

clarity on the issue and it can therefore be argued that the municipality only needs to obtain the CSD registration number to comply, and then its business as usual.

Notwithstanding all the discrepancies, the municipality adopted the circular and must manage all requirements of the current legislation. The Supply Chain Management Policy has been amended in terms of Council Resolution C.14.6 of 28 April 2016. No other Financial Policies are affected by the implementation of the circular.

Suppliers are now aware of the CSD and its procedures and enquiries form, and assistance to suppliers, has reduced dramatically. To date 1,387 CSD registration numbers have been recorded on the municipality's supplier database.

National Treasury also rolled out eTENDER which is a central portal where all spheres of government must advertise its tenders. This also brings its own challenges but is managed.

Other statistics

Although the preference for SMMEs, HDIs, Woman, Youth and Disability has fallen away with the implementation of the new scorecards (B-BBEE), the information are still captured for statistical purposes and reported on as far as possible.

Awards made to these groups: (The rand value and percentage is the portion of the shareholding of the category in relation to the total procurement – see page 4).

	GROUP:	(i) SMMEs	(ii) BEEs	(iii) WOMEN	(iv) YOUTH	(v) DISABLED
2016/2017	# of Suppliers	489	270	206	59	3
	Proportional Value	153 066 990	67 850 865	51 947 626	7 693 917	140 087
	% of Total Rand Value	96.06%	42.58%	32.60%	4.83%	0.09%
2017/2018	# of Suppliers	451	260	198	54	2
	Proportional Value	137 330 233	65 576 126	46 517 169	12 973 366	32 076
	% of Total Rand Value	93.24%	44.52%	31.58%	8.81%	0.02%

* When looking at amounts and percentages it must be remembered that SMMEs may also be BEEs/woman/etc.

- (i) Small, Medium and Micro Enterprises
- (ii) Black Economic Empowerment
- (iii) Woman Empowerment
- (iv) Youth Empowerment
- (v) Disabled Individuals

EXPENDITURE PER PROCUREMENT CATEGORY

A report on total expenditure per department is submitted to the Accounting Officer by the 3rd of the month on the previous month's activities. Total acquisitions, per procurement category for the year under review are illustrated below: (Full detail is available on request)

Number of Transactions		Type of Procurement	Amount		Description
2016/2017	2017/2018		2016/2017	2017/2018	
5591	4175	<R2000-NO PROCUREMENT:	3 013 638.98	2 288 505.71	Acquisitions less than R 2,000 - no procurement process is followed for small purchases
1572	1501	3 rd PARTY PAYMENT:	69 890 670.95	69 419 828.98	Transactions where procurement plays no role - contribution payments / S&Ts / etc.
362	284	COUNCIL POLICY/SUBSIDY:	9 025 877.78	7 293 494.99	Study Bursaries / Sponsorships / Donations / etc.
6	12	DEV-PPPFA SEC.2(1)(f)	93 144.30	191 017.60	The supplier selected for the contract/tenderer did not score the highest points
60	663	SEC.110(2)(a) OTHER ORGAN OF STATE	1 954 475.82	22 600 520.51	Goods and /or Services acquired from Other Organs of State/Municipalities. (Not normal municipal service accounts;)
4	0	DEV-REG.36(1)(a)(i) Emergency	55 706.92	0.00	Transactions where no procurement process were followed (Emergencies)
87	181	DEV-REG.36(1)(a)(ii) Sole Prov./Agents	2 449 064.21	6 544 783.97	Transactions where no procurement process were followed (Sole Providers/Agents)
7233	0	DEV-REG.36(1)(a)(ii) Service Provider/Agents	5 724 834.96	0.00	Fuel replenishment: Various suppliers at strategic locations in whole of the municipal area.
255	60	DEV-REG.36(1)(a)(ii) Long-term Contr.	7 751 060.09	1 609 090.38	Long term Contracts/ service providers - Telkom / Vodacom / Copy machines / etc.
163	79	DEV-REG.36(1)(a)(v) Impractical	802 364.97	1 163 033.22	No procurement process were followed (Impractical to obtain quotations - e.g. Strip & repair))
50	21	DWAF: PRE-PROCURED	809 453.40	282 207.90	DWAF (Closed tender process) Contracts where the CWDM did not do the procurement.
1	0	PAWC: PRE-PROCURED	2 965.47	0.00	PAWC (Per instruction by Principal) Contracts where the CWDM did not do the procurement.
199	202	PETTY CASH:	9 190.80	9 404.80	Mainly small out of pocket refunds
1790	1246	QUOTATION PROCESS:	13352472.85	11 484 561.01	Acquisitions made in terms of a full quotation process up to R 200,000 - minimum three quotes
219	130	REG.16(c) < 3 WQ	1 100 999.82	734 141.91	Acquisitions where it was not possible to obtain at least three quotations up to R 10,000
493	215	REG.17(1)(c) < 3 FWPQ	12 354 135.47	6 567 419.81	Acquisitions where it was not possible to obtain at least three quotations between R 10,000 - R 200,000
15	0	REG.31 SITA	907 723.47	0.00	Where SITA assists with acquisitions of IT related goods or services.
513	0	SERVICE ACCOUNTS:	5 649 300.55	0.00	Contracts with service providers - Municipal services
150	151	STATUTORY PAYMENTS:	33 612 731.99	28 997 037.29	Prescriptive payments made in terms of legislation - licensing / taxes / membership fees / etc.
36	3	SUBSCRIPTIONS:	194 111.09	11 480.00	Service provider is selected for the specific service and cannot be procured - sole providers
6125	13774	TENDER PROCESS:	183 863 066.74	168 787 331.58	Acquisitions made in terms of a full tender process on amounts above R 200,000
24924	22697	TOTAL:	352 616 990.63	327 983 859.66	

NATIONAL TREASURY**ANNEXURE “A3”**

Municipalities must report to National Treasury on all acquisitions in excess of R 100,000 on a monthly basis. Information is populated directly into their system.

The following quotations and tenders were reported for the period. A total cumulative amount of R 57,485,410.10–was awarded. However, it must be noted that some “availability tenders” are shared between suppliers. The total of the tender is listed for each because it is not known upfront what amount will actually be procured from individual suppliers. The premium paid for the period was R 3,755.34

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
1	T2017/074	ADMINISTRATION AND PROVISION OF ASSISTANCE IN THE IMPLEMENTATION OF NATIONAL TREASURY (NT) MUNICIPAL FINANCIAL MANAGEMENT INTERNSHIP PROGRAMME (FMFIP)	26/07/2017	IGNITE HRM CONNECT (PTY) LTD	4	80	12	378 950.00	0.00
2	T2017/064	INTERNET SERVICES FOR THE PERIOD JULY 2017 TO JUNE 2020	26/07/2017	ADEPT INTERNET (PTY) LTD	3	80	14	2 440 000.00	0.00
3	T2017/019	SUPPLY, DELIVERY AND INSTALLATION OF VIP TOILET SYSTEMS IN THE RURAL AREA OF CWDM	24/07/2017	AK WERKE CC T/A DA CONSTRUCTION	0	80	0	461 550.00	0.00
4	T2017/020	EDUCATIONAL SESSIONS ON FARMS AND AT RURAL SCHOOLS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	24/07/2017	SP HEALTH AND SANITATION	0	80	0	270 000.00	0.00
5	T2017/021	PROVISION OF PASSIVE MONITORING EQUIPMENT AND THE ANALYSIS OF PASSIVE AIR SAMPLES FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020.	24/07/2017	ENTERPRISES UNIVERSITY OF PRETORIA (PTY) LTD	4	80	12	150 000.00	0.00
6	T2017/022	DEVELOP AND IMPLEMENT A LIVE INTERACTIVE MUSICAL THEATRE PERFORMANCE THROUGHOUT THE CAPE WINELANDS DISTRICT'S AREA FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	24/07/2017	KLEIN LIBERTAS TEATER NPC	1	80	20	1 135 660.00	0.00
7	T2017/023A	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN AND PRINTING OF HEALTH EDUCATION MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	24/07/2017	GLOBAL MDB AFRICA PUBLISHING	0	80	0	101 000.00	0.00
8	T2017/023B	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN AND PRINTING OF HEALTH EDUCATION MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	24/07/2017	NEW MEDIA ARCHITECT (PTY) LTD T/A JETLINE	0	80	0	101 000.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
9	T2017/023C	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN AND PRINTING OF HEALTH EDUCATION MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	24/07/2017	JETVEST 1167 CC T/A AMAZON MEDIA	0	80	0	101 000.00	0.00
10	T2017/023D	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN AND PRINTING OF HEALTH EDUCATION MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	24/07/2017	LADYBUGS INNOVATIVE MARKETING	4	80	0	101 000.00	0.00
11	T2017/023E	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN AND PRINTING OF HEALTH EDUCATION MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	24/07/2017	LYNNE STOKES CC T/A LYNNE STOKES PROMOTIONS	0	80	0	101 000.00	0.00
12	T2017/024A	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN, PRINTING, SUPPLY AND DELIVERING OF HEALTH PROMOTIONAL MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	26/07/2017	BRIGHT IDEA PROJECTS 2949 CC	1	80	0	101 000.00	0.00
13	T2017/024B	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN, PRINTING, SUPPLY AND DELIVERING OF HEALTH PROMOTIONAL MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	26/07/2017	NEW MEDIA ARCHITECT (PTY) LTD T/A JETLINE	0	80	0	101 000.00	0.00
14	T2017/024C	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN, PRINTING, SUPPLY AND DELIVERING OF HEALTH PROMOTIONAL MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	26/07/2017	JETVEST 1167 CC T/A AMAZON MEDIA	0	80	0	101 000.00	0.00
15	T2017/024D	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN, PRINTING, SUPPLY AND DELIVERING OF HEALTH PROMOTIONAL MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	26/07/2017	LADYBUGS INNOVATIVE MARKETING	4	80	0	101 000.00	0.00
16	T2017/024E	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN, PRINTING, SUPPLY AND DELIVERING OF HEALTH PROMOTIONAL MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	26/07/2017	LYNNE STOKES CC T/A LYNNE STOKES PROMOTIONS	0	80	0	101 000.00	0.00
17	T2017/024F	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE DESIGN, PRINTING, SUPPLY AND DELIVERING OF HEALTH PROMOTIONAL MATERIAL FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	26/07/2017	RAND DATAFORMS (PTY) LTD	0	80	0	101 000.00	0.00
18	T2017/066A	REPAIR, SERVICING AND MAINTENANCE OF AIR CONDITIONERS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	24/07/2017	W & S AIR CONDITIONING	1	80	20	194 240.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
19	T2017/066B	REPAIR, SERVICING AND MAINTENANCE OF AIR CONDITIONERS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	24/07/2017	VRIES AIRCONDITIONING & REFRIGERATION	1	80	20	461 370.00	0.00
20	T2017/067	PLUMBING REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	24/07/2017	MEYER ELECTRICAL & CONSTRUCTION	1	80	20	487 977.00	0.00
21	T2017/068A	ELECTRICAL REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	24/07/2017	MEYER ELECTRICAL & CONSTRUCTION	1	80	20	901 215.60	0.00
22	T2017/068B	ELECTRICAL REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	24/07/2017	SIMOC CONSTRUCTION	1	80	20	101 575.00	0.00
23	T2017/025	SUPPLY AND DELIVERY OF FIRE FIGHTING VEHICLES	24/07/2017	FIRE RAIDERS (PTY) LTD	2	80	18	2 174 701.11	0.00
24	Q2017/003	SERVICING, CLEANING, AND TRANSPORTATION OF PORTABLE AND MOBILE TOILETS	17/07/2017	BOLAND TOILET SERVICES (PTY) LTD	0	80	0	200 000.00	0.00
25	Q2017/004	HIRING OF PORTABLE TOILETS FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	17/07/2017	BOLAND TOILET SERVICES (PTY) LTD	0	80	0	200 000.00	0.00
26	Q2017/007	DEVELOPMENT AND DEPLOYMENT OF A MOBILE APPLICATION FOR THE EXISTING MUNICIPAL HEALTH SERVICES MANAGEMENT SYSTEM	17/07/2017	BUSINESS ENGINEERING (PTY) LTD	4	80	12	119 700.00	0.00
27	Q2017/014	SUPPLY AND DELIVERY OF COMMERCIAL FITNESS EQUIPMENT	18/07/2017	TRF SPORT CC	0	80	0	104 831.60	0.00
28	Q2017/021	SUPPLY AND INSTALLATION OF EQUIPMENT AND MINOR RENOVATIONS TO THE INCIDENT COMMAND VEHICLE	17/07/2017	FES MANUFACTURING (PTY) LTD	2	80	18	100 745.22	0.00
29	Q2017/023	SUPPLY AND DELIVERY OF GAZEBO'S, TELESCOPIC BANNERS, WALL BANNERS AND PULL-UP BANNERS	17/07/2017	LYNNE STOKES CC T/A LYNNE STOKES PROMOTIONS	0	80	0	200 000.00	0.00
30	Q2017/051	PROVISION OF A HOLISTIC EMPLOYEE ASSISTANCE SERVICE FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018	19/07/2017	NBC HOLDINGS (PTY) LTD	1	80	20	200 000.00	0.00
31	T2017/034	PROVISION OF A PANEL OF SERVICE PROVIDERS FOR ALARM MONITORING, ARMED RESPONSE, REPAIRS AND UPGRADE OF ALARM SECURITY SYSTEMS AT THE C W D M FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2020	23/08/2017	SAAYMANS SECURITY CC T/A CAPITAL SECURITY SERVICES	0	80	0	187 536.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
32	Q2017/043	SUPPLY AND DELIVERY OF OPTICAL WHEEL ALIGNMENT GAUGES	16/08/2017	PREMIER ATTRACTION 567 CC	1	80	20	105 000.00	0.00
33	Q2017/047	SUPPLY AND DELIVERY OF 4.5 TON TWO POST LIFT	15/08/2017	PREMIER ATTRACTION 567 CC	1	79.1 3	20	124 315.00	1 330.00
34	Q2017/064	ANTI-VIRUS SPECIFICATION AND/OR REQUIREMENTS	16/08/2017	CAMSOFT CC	4	78.7 5	12	158 018.40	2 425.34
35	T2017/069	LIFT REPAIR, SERVICE AND MAINTENANCE CONTRACT FOR THE PERIOD 01 SEPTEMBER 2017 TO 30 JUNE 2020	01/09/2017	VISION ELEVATORS	0	80	0	331 000.00	0.00
36	T2017/035	CAPE WINELANDS REGIONAL ECONOMIC DEVELOPMENT STRATEGY INCLUDING TOURISM STRATEGY FOR THE C W D AND LOCAL ECONOMIC DEVELOPMENT STRATEGIES FOR LANGEBERG AND WITZENBERG LOCAL MUNICIPALITIES	01/09/2017	HS BUSINESS SOLUTIONS	4	80	12	800 000.00	0.00
37	T2017/039A	CULINARY, CUSTOMER CARE, EVENTS MANAGEMENT, INTRODUCING TO WINE" COURSE, BASIC BAKING SKILLS & EXHIBITION TRAINING COURSES FOR THE PERIOD 01 SEPTEMBER 2017 TO 30 JUNE 2018	01/09/2017	G AND D GUESTHOUSE CC	1	80	20	600 000.00	0.00
38	T2017/039B	K53 DRIVERS LICENSE & FIRST AID LEVEL 1 & 2 COURSES FOR THE PERIOD 01 SEPTEMBER 2017 TO 30 JUNE 2018	01/09/2017	HE AND SHE DRIVER TRAINING CENTRE	0	80	0	101 000.00	0.00
39	T2017/039C	COMPUTER LITERACY TRAINING COURSES FOR THE PERIOD 01 SEPTEMBER 2017 TO 30 JUNE 2018	01/09/2017	BRAVOPIX 307 CC T/A EAGLE COMPUTER TRAINING	1	80	20	101 000.00	0.00
40	T2017/065	SUPPLY, DELIVERY AND ERECTION OF EMERGENCY HOUSING KITS FOR A THE PERIOD 01 AUGUST 2017 TO 30 JUNE 2019	01/09/2017	JONTY ENGINEERING & TRADING SA CC	1	80	20	150 000.00	0.00
41	T2017/037	SUPPLY AND DELIVERY OF FOOD PARCELS FOR THE PERIOD 01 AUGUST 2017 TO 30 JUNE 2020	01/09/2017	BFECT (PTY) LTD	1	74.0 1	20	270 000.00	0.00
42	Q2017/054	SIGN LANGUAGE AND DEAF CULTURE TRAINING PROGRAMME	11/09/2017	DEAFNET CENTRE OF KNOWLEDGE	0	80	0	135 000.00	0.00
43	T2017/002	PROCUREMENT OF A SOCIO- ECONOMIC DATABASE USER RIGHTS OR LICENSE FOR TWO OF THE LOCAL ECONOMIC DEVELOPMENT UNIT OFFICIALS FOR THE PERIOD 09 OCTOBER 2017 UNTIL 30 JUNE 2020	5/10/2017	QUANTEC RESEARCH (PTY) LTD	0	80	0	146 110.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
44	T2017/082	CALL FOR PROPOSALS – TRANSPORT MONTH EVENTS FOR THE PERIOD 2017 TO 2019	5/10/2017	TIGER EYE TRADING	1	80	0	1 600 000.00	0.00
45	T2017/085	CONSTRUCTION AND REHABILITATION OF MULTI-PURPOSE COURTS IN THE RURAL AREA OF CAPE WINELANDS DISTRICT MUNICIPALITY	5/10/2017	EVERGREEN CONSTRUCTION CC	4	80	12	1 290 753.53	0.00
46	T2017/086	RADIO HIGH SITE DEVELOPMENT AND LEASE AGREEMENT FOR A PERIOD UNTIL 30 JUNE 2020	5/10/2017	QSO COMMUNICATIONS (PTY) LTD	4	80	0	319 994.07	0.00
47	T2017/084A	COMMUNITY RADIO SERVICES FOR THE PERIOD 01 DECEMBER 2017 - 31 DECEMBER 2017; 01 MARCH 2018 - 31 MARCH 2018 AND 01 JUNE 2018 - 30 JUNE 2018	5/10/2017	RADIO KC NPC	0	80	0	150 000.00	0.00
48	T2017/084B	COMMUNITY RADIO SERVICES FOR THE PERIOD 01 DECEMBER 2017 - 31 DECEMBER 2017; 01 MARCH 2018 - 31 MARCH 2018 AND 01 JUNE 2018 - 30 JUNE 2018	5/10/2017	WORCESTER FM (PTY) LTD	1	80	0	150 000.00	0.00
49	T2017/040	SUPPLY, DELIVERY AND CONFIGURATION OF A TAPE LIBRARY	19/10/2017	DATA CENTRIX (PTY) LTD	0	80	0	373 893.45	0.00
50	T2017/060	SUPPLY AND INSTALLATION OF AUTOMATIC RAINFALL STATIONS IN WORCESTER AND STELLENBOSCH, WITH A THREE-YEAR MAINTENANCE CONTRACT FOR THE PERIOD 01 NOVEMBER 2017 TO 30 JUNE 2020.	19/10/2017	SA WEATHER SERVICES	0	80	0	285 264.75	0.00
51	T2017/076	PRINTING, PACKAGING AND DISTRIBUTION OF QUARTERLY GRAPEVINE NEWSPAPER FOR THE PERIOD 01 NOVEMBER 2017 TO 30 JUNE 2020	19/10/2017	TREDCO MARKETING CONSULTANTS	4	80	12	1 662 120.00	0.00
52	T2017/079	E-MAIL SECURITY AND CONTINUITY SERVICES FOR THE PERIOD 01 NOVEMBER 2017 TO 30 JUNE 2020	19/10/2017	SMS ICT CHOICE (PTY) LTD	1	80	20	498 204.84	0.00
53	Q2017/025	SUPPLY AND DELIVERY OF 65" SMART LED UHD TV'S	13/10/2017	FANATICS AUDIO (PTY) LTD	1	80	20	190 277.89	0.00
54	Q2017/062	ACQUISITION OF SPECIALISED MICROSOFT SUPPORT SERVICES FOR THE PERIOD 01 OCTOBER 2017 TO 30 SEPTEMBER 2018	25/10/2017	FIRST TECHNOLOGY WESTERN CAPE (PTY) LTD	4	80	12	155 520.00	0.00
55	Q2017/065	SPRINKLER SYSTEM FOR WP LOOTS SECONDARY SCHOOL'S SPORT FIELD IN WOLSELEY	25/10/2017	C BAR LANDSCAPING CC	2	80	18	106 561.50	0.00
56	Q2017/068	SUPPLY AND DELIVERY OF FIRE FIGHTING EQUIPMENT AND ACCESSORIES	25/10/2017	FIRE STUFF 365 CC T/A FIRE 24/7	0	80	0	101 000.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
57	T2017/075	SUPPLY AND DELIVERY OF UNIFORMS, CLOTHING AND SHOES FOR THE PERIOD OF 01 NOVEMBER 2017 TO 30 SEPTEMBER 2018	22/11/2017	SAFETY PROTECTIVE CLOTHING	0	80	0	203 280.70	0.00
58	T2017/010A	LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN THE CAPE WINELANDS DISTRICT MUNICIPAL AREA FOR A 2 YEAR PERIOD	22/11/2017	EAM 73 ENTERPRISES (PTY) LTD	1	80	0	101 000.00	0.00
59	T2017/010B	LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN THE CAPE WINELANDS DISTRICT MUNICIPAL AREA FOR A 2 YEAR PERIOD	22/11/2017	GOLDEN VALLEY REWARDS CONSTRUCTION CC	1	80	0	101 000.00	0.00
60	T2017/010C	LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN THE CAPE WINELANDS DISTRICT MUNICIPAL AREA FOR A 2 YEAR PERIOD	22/11/2017	HANUNQUA CONSTRUCTION CC	0	80	0	101 000.00	0.00
61	T2017/010D	LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN THE CAPE WINELANDS DISTRICT MUNICIPAL AREA FOR A 2 YEAR PERIOD	22/11/2017	JAH GUIDE DAVIDS AGRICULTURE (PTY) LTD	1	80	0	101 000.00	0.00
62	T2017/010E	LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN THE CAPE WINELANDS DISTRICT MUNICIPAL AREA FOR A 2 YEAR PERIOD	22/11/2017	MIHLES ALIEN VEGETATION CONTROL	0	80	0	101 000.00	0.00
63	T2017/010F	LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN THE CAPE WINELANDS DISTRICT MUNICIPAL AREA FOR A 2 YEAR PERIOD	22/11/2017	WESCO VEGETATION MANAGEMENT AND SERVICES CC	4	80	0	101 000.00	0.00
64	T2017/087A	LABOUR INTENSIVE CLEANING AND GRASS CUTTING OF PROVINCIAL ROADS: CERES	22/11/2017	A & E LOGISTICS	1	80	20	264 501.43	0.00
65	T2017/087B	LABOUR INTENSIVE CLEANING AND GRASS CUTTING OF PROVINCIAL ROADS: STELLENBOSCH	22/11/2017	JF GEORGE TRADING (PTY) LTD	1	80	20	174 592.25	0.00
66	T2017/087C	LABOUR INTENSIVE CLEANING AND GRASS CUTTING OF PROVINCIAL ROADS: DRAKENSTEIN	22/11/2017	NOZIMBA HOLDINGS (PTY) LTD	1	80	20	219 110.74	0.00
67	T2017/087D	LABOUR INTENSIVE CLEANING AND GRASS CUTTING OF PROVINCIAL ROADS: WORCESTER & ROBERTSON	22/11/2017	FATIS WOODPECKERS	1	80	20	355 355.28	0.00
68	Q2017/033	SUPPLY AND DELIVERY OF GUARD HOUSES IN ROBERTSON, WORCESTER AND CERES	8/11/2017	CAPITAL SECURITY SERVICES	2	80	18	104 100.00	0.00
69	Q2017/070	APPOINTMENT OF A BICYCLE MAINTENANCE SERVICE PROVIDER – MAINTENANCE TO BICYCLES HELD IN STORAGE	16/11/2017	TIGER EYE TRADING	1	80	0	176 950.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
70	Q2017/071	SUPPLY PUBLIC INFORMATION OFFICER'S DUTIES AT INCIDENT COMMAND POST	7/11/2017	NCC ENVIRONMENTAL SERVICES (PTY) LTD	0	80	0	150 000.00	0.00
71	Q2017/073	NEW DRIVEWAY ENTRANCE AT THE CWDM OFFICE BUILDING IN LANGENHOVEN STREET STELLENBOSCH	8/11/2017	NDG CONSTRUCTION	1	80	0	127 558.90	0.00
72	Q2017/076	TRANSPORT SERVICE FOR SA CHAMPIONSHIP COMPETITION	27/11/2017	BLONDIE'S TRANSPORT	3	80	14	170 000.00	0.00
73	T2017/061	DESIGN, DEVELOPING AND DELIVERING OF A TOURISM EXHIBITION STAND FOR THE CAPE WINELANDS DISTRICT MUNICIPALITY	14/12/2017	OG MEDIA GROUP TRUST	0	80	0	274 000.00	0.00
74	T2017/057A	SUPPLY AND DELIVERY OF 1 x Ford Everest 2.2 XLT 6AT SUV & 1 x Ford Ranger 2.2 4x4	14/12/2017	JAFFE'S FORD	0	80	0	978 784.95	0.00
75	T2017/057B	SUPPLY AND DELIVERY OF 2x Toyota Corolla 1.6 Quest Sedan	14/12/2017	BELLMO TRANS CC T/A PROTEA TOYOTA	0	73.97	0	470 897.66	0.00
76	T2017/058	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF TWO CONFERENCE SYSTEMS FOR THE COUNCIL CHAMBER WORCESTER AND PAARL	14/12/2017	OMEGA DIGITAL SERVICES	2	80	18	1 010 947.00	0.00
77	T2017/059	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF THREE (3) DIGITAL COLOUR COPIER/MULTIFUNCTIONAL DEVICES	14/12/2017	KONICA MINOLTA SA A DIV. OF BIDVEST OFFICE (PTY) LTD	3	80	14	649 800.00	0.00
78	T2017/031A	SUPPLY AND DELIVERY OF 30 x i5 LAPTOPS	14/12/2017	19 HUNDRED TRADING (PTY) LTD T/A BOX DROPPERS	1	80	20	299 623.20	0.00
79	T2017/031B	SUPPLY AND DELIVERY OF 9x i7 LAPTOPS & 2 x MINI LAPTOPS	14/12/2017	DATA CENTRIX (PTY) LTD	1	80	20	256 734.00	0.00
80	T2017/031C	SUPPLY AND DELIVERY OF 80 x COMPLETE DESKTOPS	14/12/2017	MADGE COMPUTERS (PTY) LTD	0	80	0	892 560.00	0.00
81	Q2017/022	SUPPLY AND DELIVERY OF OFFICE FURNITURE	12/12/2017	BRIAN & BEN SUPPLIES	0	80	0	123 772.08	0.00
82	Q2017/036	PAVING AT EHP OFFICES, BIRD STREET, STELLENBOSCH	12/12/2017	MEYER ELECTRICAL & CONSTRUCTION	1	80	20	122 812.20	0.00
83	Q2017/075	ICT INFRASTRUCTURE ASSESSMENT AND RECOMMENDATIONS	11/12/2017	NTSHOSHO GROUP (PTY) LTD	2	80	18	178 432.80	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
84	Q2017/079	MONTH TO MONTH MAINTENANCE OF THE CWDM WIRELESS WAN	7/12/2017	AVALON TECHNOLOGY GROUP (PTY) LTD	4	80	12	179 550.00	0.00
85	T2017/092A	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 DECEMBER 2017 TO 30 JUNE 2019	13/02/2018	AAD TRUCK & BUS (PTY) LTD	1	80	0	101 000.00	0.00
86	T2017/092B	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 DECEMBER 2017 TO 30 JUNE 2019	13/02/2018	BARLOWORLD TOYOTA STELLENBOSCH	0	80	0	101 000.00	0.00
87	T2017/092C	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 DECEMBER 2017 TO 30 JUNE 2019	13/02/2018	KILOTREADS STELLENBOSCH (PTY) LTD	0	80	0	101 000.00	0.00
88	T2017/092D	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 DECEMBER 2017 TO 30 JUNE 2019	13/02/2018	KOMATSU SOUTH AFRICA (PTY) LTD	0	80	0	101 000.00	0.00
89	T2017/092E	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 DECEMBER 2017 TO 30 JUNE 2019	13/02/2018	RODNEY JACOBS HOLDINGS (PTY) LTD T/A AUTO ELECTRO DYNAMICS	1	80	0	101 000.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
90	T2017/092F	APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF SPARE PARTS AND SERVICE OR REPLACEMENT OF COMPONENTS OF MOTOR VEHICLES, FIRE FIGHTING VEHICLES AND PLANT, EARTHMOVING AND ROAD CONSTRUCTION PLANT FOR THE PERIOD 01 DECEMBER 2017 TO 30 JUNE 2019	13/02/2018	SCANIA SOUTH AFRICA (PTY) LTD	0	80	0	101 000.00	0.00
91	T2017/042	RE-THATCH ROOF CWDM COUNCIL CHAMBERS, STELLENBOSCH	13/02/2018	THATCHSCAPES CC	4	80	0	385 006.50	0.00
92	T2017/049	PAVING CWDM OFFICE, CERES	13/02/2018	AMS CIVILS (PTY) LTD	1	80	20	294 272.76	0.00
93	T2017/048	PAVING AT CWDM FIRE STATION, WORCESTER	13/02/2018	JDK CIVILS AND BUILDING CC	1	80	20	293 345.00	0.00
94	T2017/050	SUPPLY AND INSTALLATIONS OF AIR CONDITIONERS AT CWDM OFFICES	13/02/2018	VRIS AIRCONDITIONING & REFRIGERATION	1	80	20	436 250.00	0.00
95	T2017/088	PROVIDE, DELIVER AND ERECT OF FENCE AT SPORT FIELD AT DE NOVO, STELLENBOSCH AREA	13/02/2018	JONTY ENGINEERING AND TRADING SA CC	1	80	20	137 615.10	0.00
96	T2017/093	DEVELOPMENT OF SPORT FIELD AT WP LOOTS PRIMARY SCHOOL, WOLSELEY	13/02/2018	C BAR LANDSCAPING	2	80	18	291 455.14	0.00
97	T2017/095	CONSTRUCTION OF CLUBHOUSE AT ANGORA AND GROENBERG IN THE RURAL AREA OF CAPE WINELANDS DISTRICT MUNICIPALITY	13/02/2018	QWAKA CONSTRUCTION CC	1	80	20	1 279 080.00	0.00
98	T2017/099	APPOINTMENT OF A SPECIALIST SERVICE PROVIDER: SERVICES REQUIRED IN TERMS OF THE NATIONAL LAND TRANSPORT ACT, ACT 5 OF 2009: PREPARATION OF A TRANSPORT REGISTER AND OPERATING LICENSE PLAN FOR SELECTED INTER-MUNICIPAL NON-CONTRACTED MINIBUS- TAXI ROUTES	13/02/2018	INNOVATIVE TRANSPORT REGISTER (PTY) LTD	5	80	0	872 491.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
99	T2017/081	CAPE WINELANDS URBAN SCHOOLS INFRASTRUCTURE IMPROVEMENTS, PHASE 1	13/02/2018	RE A LE TAMISA TRADING & PROJECTS CC	1	80	20	7 305 198.95	0.00
100	Q2017/090	REPLACEMENT HARDWARE AND INSTALLATION OF EQUIPMENT TO CURRENT WAN NETWORK	10/02/2018	AVALON TECHNOLOGY GROUP (PTY) LTD	4	80	12	184 698.80	0.00
101	Q2017/093	SUPPLY AND DELIVERY OF WATER DISPLACEMENT DEVICES FOR TOILET CISTERNS	10/02/2018	SEKIKI SOLUTIONS (PTY) LTD	1	80	20	200 000.00	0.00
102	Q2017/049	UPGRADE OFFICES CWDM ROADS DEPOT CERES	07/03/2018	IBHUNGA CLEANING & BRICK PAVING & PAINTING (PTY) LTD	1	80	0	164 458.39	0.00
103	Q2017/082	ROLLER SHUTTER DOORS CWDM ROADS/ VEHICLE DEPOTS	07/03/2018	IBHUNGA CLEANING & BRICK PAVING & PAINTING (PTY) LTD	1	80	0	122 397.42	0.00
104	Q2017/096	BURGLAR BAR INSTALLATION CWDM OFFICE, WORCESTER	07/03/2018	JONTY ENGINEERING & TRADING SA CC	1	80	0	139 809.60	0.00
105	T2017/089	PROFESSIONAL SERVICES FOR THE COMPILATION OF A STORM WATER MASTERPLAN FOR LANGEBERG MUNICIPALITY (ASHTON)	20/03/2018	ELEMENT 2030 (PTY) LTD	1	80	20	276 507.00	0.00
106	T2017/105	SUPPLY AND DELIVERY OF MINIBUS	20/03/2018	BARLOWORLD TOYOTA STELLENBOSCH	3	80	14	471 875.00	0.00
107	T2017/110	SUPPLY AND DELIVER OF NEW 4X4 SINGLE CAB LIGHT DELIVERY VEHICLES (BAKKIES)	20/03/2018	BARLOWORLD TOYOTA STELLENBOSCH	3	80	14	2 878 948.05	0.00
108	Q2017/085	DIESEL MECHANIC TRAINING SKILLS PROGRAMME via ARTISAN RECOGNITION OF PRIOR LEARNING (ARPL) (PREVIOUS SECTION 28) TRADE TEST (12 MONTHS TRAINING INTERVENTION)	03/04/2018	THE AUTOMOBILE ASSOCIATION OF SA NPC T/A THE AA TECHNICAL COLLEGE (CPT)	0	80	0	200 000.00	0.00
109	Q2017/086	EARTHMOVING EQUIPMENT TRAINING PROGRAMME FOR (12 MONTHS TRAINING INTERVENTION)	03/04/2018	BREERIVIER TRAINING DEVELOPMENT CC	4	80	12	200 000.00	0.00
110	Q2017/087	IN-HOUSE TRAINING INTERVENTION FOR GENERAL ASSISTANTS/DRIVERS MESSENGERS WITHIN THE MUNICIPALITY (OFFICE CLEANING AND MAINTENANCE	03/04/2018	ZIZI DOMESTICS (PTY) LTD T/A DOMESTIC BLISS	1	80	0	200 000.00	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
		TRAINING PROGRAMME) (12 MONTHS TRAINING INTERVENTION)							
111	Q2017/088	IN-HOUSE TRAINING SUPPLY CHAIN MANAGEMENT INTERVENTION FOR MUNICIPAL OFFICIALS (12 MONTHS TRAINING INTERVENTION)	03/04/2018	CAPE PENINSULA UNIVERSITY OF TECHNOLOGY	0	80	0	200 000.00	0.00
112	Q2017/091	IN-HOUSE TRAINING INTERVENTION FOR OFFICE ADMINISTRATORS/ CLERKS/ ASSISTANTS WITHIN MUNICIPALITY (12 MONTHS TRAINING INTERVENTION)	03/04/2018	CAPE PENINSULA UNIVERSITY OF TECHNOLOGY	0	80	0	200 000.00	0.00
113	Q2017/101	SERVICING OF THE FIRE SPRINKLER RETICULATION SYSTEM CWDM STELLENBOSCH	03/04/2018	SA FIRE WATCH (PTY) LTD	1	80	0	141 040.80	0.00
114	T2017/046	UPGRADE PERSONNEL QUARTERS, CWDM FIRE STATION, STELLENBOSCH	16/04/2018	PANCARE PROPERTY SERVICES CC	1	80	20	651 056.62	0.00
115	T2017/109	SUPPLY, MODIFYING AND ERECTION OF A STEEL SHIPPING CONTAINER TOWER TRAINING SIMULATOR AT THE CWDM FIRE STATION, STELLENBOSCH	16/04/2018	MVELAPHANDA MAINTENANCE	1	80	0	751 697.50	0.00
116	T2017/101A	CONSTRUCTION / UPGRADING OF ABLUTION FACILITIES IN THE RURAL AREA OF CAPE WINELANDS DISTRICT MUNICIPALITY	16/04/2018	ANCON PROJECTS (PTY) LTD	1	80	20	101 000.00	0.00
117	T2017/101B	CONSTRUCTION / UPGRADING OF ABLUTION FACILITIES IN THE RURAL AREA OF CAPE WINELANDS DISTRICT MUNICIPALITY	16/04/2018	R62 CONSTRUCTION (PTY) LTD	1	80	20	159 500.00	0.00
118	T2017/103	SUPPLY AND IMPLEMENTATION OF A STORAGE SOLUTION	16/04/2018	BYTES SYSTEMS INTEGRATION	4	80	12	1 532 230.10	0.00
119	Q2017/098A	SUPPLY AND DELIVERY OF SANITARY TOWELS	16/04/2018	HILARY'S CANTEEN SUPPLY (PTY) LTD	1	80	0	101 000.00	0.00
120	Q2017/098B	SUPPLY AND DELIVERY OF ADULT DIAPERS	16/04/2018	SICELO AND SONS TRADING	1	79.19	20	101 000.00	0.00
121	Q2017/103	OUTBOUND MESSAGING SERVICE FOR A 12 MONTH PERIOD	18/04/2018	TELKOM SA SOC LTD	0	80	0	101 000.00	0.00
122	Q2017/104	SUPPLY AND INSTALLATION OF HIGH SITE EQUIPMENT ON HIGH SITE ROMANSRIVIER	18/04/2018	QSO COMMUNICATION (PTY) LTD	4	80	0	191 073.82	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
123	T2017/111	SUPPLY AND DELIVERY OF MEN'S AND LADIES FOOTWEAR	18/05/2018	TR SUPPLY CC T/A TRF SPORT	1	80	20	101 000.00	0.00
124	Q2017/092	RECRUITMENT OF WARD BASED RISK ASSESSMENT FACILITATORS AND FIELDWORKERS	15/05/2018	AW MANAGEMENT CONSULTING	1	80	20	200 000.00	0.00
125	Q2017/110	SUPPLY, PACKAGING AND DELIVERY OF EDUCATIONAL TOOLKITS	04/05/2018	THE CENTRE FOR EARLY CHILDHOOD DEVELOPMENT	0	80	0	180 000.00	0.00
126	Q2017/111	PRINTING AND DELIVERY OF COLOURING-IN BOOKS	04/05/2018	BLACKBURN SOLUTIONS (PTY) LTD	1	80	20	140 000.00	0.00
127	Q2017/107	IN-HOUSE TRAINING PROGRAMME FOR RISK MANAGEMENT AND AUDITOR MUNICIPAL OFFICIALS	28/05/2018	IA PROFESSIONALS	0	80	0	200 000.00	0.00
128	Q2017/116	CARPET INSTALLATION CWDM OFFICE PAARL	01/06/2018	IBUNGA CLEANING & BRICKS PAVING & PAINTING (PTY) LTD	1	80	0	101 477.15	0.00
129	T2018/001	SHORT-TERM INSURANCE BROKER FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2021	18/06/2018	NICO SWART CONSULTANCY	0	80	0	1 138 215.00	0.00
130	T2018/003	PROVISION OF COLOCATION SERVICE (FOR DISASTER RECOVERY) FOR 36 MONTHS	20/06/2018	LIQUID TELECOMMUNICATIONS SA (PTY) LTD	4	80	12	2 802 598.64	0.00
131	T2018/064	SUPPLY, INSTALLATION, COMMISSIONING AND MONITORING OF A VEHICLE TRACKING SYSTEM FOR THE CAPE WINELANDS DISTRICT MUNICIPALITY FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2021	20/06/2018	AUTOMATED FLEET SOLUTIONS (PTY) LTD	1	80	20	335 739.70	0.00
132	T2018/024	MAINTENANCE CONTRACT OF CAPE WINELANDS DISTRICT MUNICIPALITY'S RADIO HIGH SITES AND ALL MOBILE AND PORTABLE RADIOS FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2021	18/06/2018	QSO COMMUNICATIONS (PTY) LTD	4	80	12	272 840.00	0.00
133	T 2018/025	RADIO HIGH SITE DEVELOPMENT	18/06/2018	QSO COMMUNICATIONS (PTY) LTD	4	80	12	416 898.00	0.00
134	T2018/028A	CLEANING / GARDENING / REFRESHMENT SERVICES IN STELLENBOSCH FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2019	18/06/2018	B AND Z TRADING (PTY) LTD	1	80	20	123 245.40	0.00

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value	Premium Paid %
135	T2018/028B	CLEANING / GARDENING / REFRESHMENT SERVICES IN STELLENBOSCH FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2019	18/06/2018	SAMCHO CLEANING SERVICES (PTY) LTD	1	80	20	101 000.00	0.00
136	T2018/028C	CLEANING / GARDENING / REFRESHMENT SERVICES IN PAARL & WELLINGTON FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2019	18/06/2018	TOP N NOS CC	1	80	20	101 000.00	0.00
137	T2018/028D	CLEANING / GARDENING / REFRESHMENT SERVICES IN STELLENBOSCH FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2019	18/06/2018	EL-CHANNUN TRADING (PTY) LTD	1	80	20	101 000.00	0.00
138	T2018/028E	CLEANING / GARDENING / REFRESHMENT SERVICES IN STELLENBOSCH, PAARL, CERES, WORCESTER AND ROBERTSON FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2019	18/06/2018	THINK SMART CLEAN (PTY) LTD	1	80	20	168 000.00	0.00
139	T 2018/021	DATA PROTECTION SERVICE PROVIDER: OFF SITE STORAGE FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2021	18/06/2019	METROFILE (PTY) LTD	4	80	12	195 180.51	0.00
140	Q2017/119B	SUPPLY AND DELIVERY OF CAST IRON TABLES AND CHAIRS	25/06/2018	HILARY'S CANTEEN SUPPLY (PTY) LTD	1	80	20	161 760.00	0.00

ANNEXURE "A4"

Transactions concluded with - "Close family members of persons in the service of the state"

Disclosures: In terms of Regulation 45 awards to close family members of persons in the service of the state must be included in the notes to the annual financial statements of a municipality or municipal entity if more than R2 000, to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months.

Supplier's Name	Relationship	Capacity	2016/2017	2017/2018
AE HUMAN T/A ASTRA CATERING	CHILD	LENACHE BURGER-HEALTH PRACT	507 424.00	315 210.00
AJEE CONSULTANCY CC	SPOUSE	HUSBAND IS IN SA POLICE FORCE	96 545.00	19 425.00
AMERICA BUSDIENS	CHILD	VH AMERICA - CWDM WORKSHOP	123 580.00	25 850.00
AURECON SOUTH AFRICA (PTY) LTD	SPOUSE	VARIOUS RELATIONS TO OWNERS	87 721.50	-
BERLIN CONSTRUCTION & LOGISTICS (PTY) LTD	CHILD	WORK FOR DEPARTMENT OF HEALTH	12 121.58	-
BK ENTERPRISES	SPOUSE	MRS KRUGER - DEPT. AGRICULTURE	1 400.00	-
C BAR LANDSCAPING CC	COUSIN	E NIEMAND CWDM COUSIN OF J A H	256 893.28	398 016.64
C E MINNAAR T/A EXQUISITE HIGH TEA	SON/DAUGHTER-IN-LAW	CLINT ROLAND - BUDGET OFFICE	144 676.50	-
FAURE AND FAURE INCORPORATED	SPOUSE	LW FORTUIN- JUSTICE DEPARTMENT	9 329.00	4 560.00
GIBB (PTY) LTD	OTHER FAMILY	VARIOUS FAMILY MEMBERS	263 340.00	-
GRYDE ENTERPRISES (PTY) LTD	CHILD	G BRANDON - DEPT. CORRECTIONAL	9 500.00	1 000.00
J WALTERS T/A J C TRAVEL	SPOUSE	TEACHER: WCED	220 050.00	41 100.00
JAH GUIDE DAVIDS AGRICULTURE (PTY) LTD	SPOUSE	SAPS - WIFE OF DIRECTOR	539 873.97	603 159.34
LUMBER & LAWN (PTY) LTD	SPOUSE	WIFE: TEACHER LOCHNERHOF PRIM	9 552.09	38 351.68
M & N BAKWERKE CC	BROTHER/SISTER	E NIEMAND - SCM STELLENBOSCH	7 684.00	71 961.22
MASIQHAME TRADING 77 CC	CHILD	DEPT. OF AGRICULT. & FORISTRY	96 919.80	93 562.05
MORESON GRONDVERSKUIWERS BK	CHILD	WORK FOR DEPT. OF HEALTH	14 023 458.41	8 584 648.21
NCC ENVIRONMENTAL SERVICES (PTY) LTD	SPOUSE	WIFE WORK AT CITY OF CAPE TOWN	619 040.52	702 988.70
PISTON POWER CHEMICALS CC	SPOUSE	WORK FOR DEPT. OF EDUCATION	399 627.00	319 634.90
PRICE CATERING AND CLEANING (PTY) LTD	CHILD	C PRICE - CAPE WINELANDS DM	-	38 810.00
ROBERTSON SHELL TRUST	SPOUSE	WCED- MR DB AUGUSTYN	285 206.36	92 675.60
S PIETERSEN T/A SP HEALTH AND SANITATION	PARENT	A ALLOM - CLLR. DRAKENSTEIN	89 940.00	89 999.90
SMEC SOUTH AFRICA (PTY) LTD	SPOUSE	YVONNE PHOSA - MEC: ECON.DEV.	2 760 441.60	2 892 570.70
SMS ICT CHOICE (PTY) LTD	SPOUSE	N MAQULA - DEPT OF HUMAN SETTL	-	166 068.28
THE BUSINESS ZONE 932 CC T/A JLM24 SERVICE	SPOUSE	TEACHER: WCED	66 885.00	23 487.00
VALLEI AUTO HERSTELWERKE (PTY) LTD	CHILD	C MOSTERT - PROV. TRAFFIC	30 561.70	-
VALLEY FUNERALS (WORCESTER)	SPOUSE	WIFE - DEPT.OF EDUCATION	15 250.00	-
			20 677 021.31	14 523 079.22

DISCLOSURE OF BENEFITS IN TERMS OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 32 of 2000

In terms of **Schedule 1. 5(2)** A councillor who, or whose spouse, partner, business associate or close family member, acquired or stands to acquire any direct benefit from a contract concluded with the municipality, must disclose full particulars of the benefit of which the councillor is aware at the first meeting of the municipal council at which it is possible for the councillor to make the disclosure; and

In terms of **Schedule 2. 5(1)** A staff member of a municipality who, or whose spouse, partner, business associate or close family member, acquired or stands to acquire any direct benefit from a contract concluded with the municipality, must disclose in writing full particulars of the benefit to the council.

IN ADDITION TO REGULATION 45 ABOVE - THE FOLLOWING PAYMENTS WERE IDENTIFIED:

Beneficiary's Name	Relationship	Associate	Third party that connects them	Year to Date Payments 2016/2017	Year to Date Payments 2017/2018
No instances of this nature could be identified				0.00	0.00
				R 0.00	R 0.00

Necessary internal controls are implemented to consider the possibility, and to assess the likelihood, that a relationship between the key management and councillors of the Municipality and related parties of suppliers with whom the Municipality does business with would be able to influence a contract concluded by the Municipality in their mutual dealings, as envisaged in Schedules 1 par.5(2) and 2 par. 5(1) of the Municipal Systems Act.